



INSTRUCTIONS FOR SETTING & CHANGING THE COMBINATION CODE OF:

THE MASTERLOCK KEY SAFE

IMPORTANT: The changing of codes has been an area which has gone wrong for clients even with the instructions at hand, if this is done incorrectly your key safe WILL be locked and rendered useless, this would mean expensive locksmith charges and even then it is not guaranteed they will be able to gain access without damaging the key safe or even the wall surface it is fixed on.

The Key Safe Man offers a code change or removal/repositioning service:

For just £30 the Key Safe Man can do the above task/s and offer you hassle free, peace of mind.

To take advantage of this service:

Contact the Key Safe Man on: 01275 879499

Process

There is no preset combination in your Masterlock Key Safe when it is first fitted for you.

You will need to choose your own combination code. We recommend clients refrain from picking a code starting with the numbers '19' or '20' and also their own date of birth or telephone number, however the choice is entirely yours. There are over 4,000 possible code combinations with this style of Key Safe if you use the recommended number of digits.

TO SET OR CHANGE THE KEYSAFE CODE:

PLEASE NOTE: If at any point you experience problems setting or changing the combination code, please contact the **Key Safe Man on 01275 879 499** and we will do our best to assist you over the phone or we can send a trained member of staff out assist. It will help us if you are at the Key Safe when you call.

1. Once you have opened your Key Safe following the 'normal' procedure (if you are unsure, please refer to the user instructions supplied by the Key Safe Man on the day of your fitting)
2. On the back of the key safe door once opened you will find a silver coloured lever, pull this lever left and down, the lever will remain in this position
3. You will now need to attempt to close the key safe door (please note you will not be able to close fully as the locking pin has been activated to the 'LOCK' position by carrying out the above instruction). Hold the key safe door in this position by hand.
4. Rotate dials to your desired combination (making sure your chosen numbers line up across the centre marked engraved line on the keypad)
5. Now return the key safe door to the OPEN position and push the reset lever, up and right, back to its original position
6. Close the key safe door. **DO NOT SCRAMBLE NUMBERS AT THIS STAGE.**
7. Test the key safe opens by pulling down on the opening latch as normal
8. If this is working correctly, you have now set the new code as desired.
9. Please make sure that you make a note of the combination code you have chosen and keep it in a safe place or pass it to a trusted friend or family member just in case it slips your memory at a later date.
10. Scramble the combination dials to lock the key safe
11. Close the protective plastic shutter door